

# **Christian World Foundation**

## **FamilyBuilder Fund**

### **Grant Application Form**



Christian World Foundation (CWF) desires to support parents who wish to adopt but may not possess sufficient financial resources to build their families, therefore, we have created the FamilyBuilder Fund (FBF).

The FamilyBuilder Fund is made available by generous donations given to the Fund by individuals and organizations. FBF grant money will be distributed based upon two primary factors: families who fulfill FBF eligibility requirements, and available funds. Families who wish to receive a FamilyBuilder Fund grant are subject to the requirements outlined in this application.

### **General Requirements**

The basic requirements to qualify for an FBF grant are:

- Applicant is a registered client with Christian World Adoption
- Applicant has a completed home study within 6 months of applying for an FBF grant
- Applicant gives written permission to CWF to review their home study as a tool to help establish their eligibility for an FBF grant
- Applicant writes a brief Petition Letter
- Applicant completes the attached Financial Statement form

The FamilyBuilder Fund Committee will consider the following in selecting applicants for grants:

- Needs of the child being considered for adoption
- The family's current debt and reasons for debt
- The family's special circumstances
- The family's geographic location
- Other aid the family may receive (ex: from employers, churches or other grant programs)
- The family's Petition Letter

### **About Grants**

FBF grant monies will be applied directly to expenses incurred through Christian World Adoption (agency fees, country program fees, post placement fees, etc). Donations to the FBF must be made directly to CWF and not to applicants or their families.

Assistance per qualified family will be no less than \$1,000 and no more than \$10,000.

Christian World Foundation reserves the right to assist applicants according to FBF eligibility requirements. All grants from CWF will be kept confidential.

The FBF applicant must submit a comprehensive financial statement. The FBF Committee will evaluate each application and will award grants to qualified applicants. Christian World Foundation cannot guarantee that all qualified applications will receive a grant, which are determined based upon funds available. All FBF Committee decisions are final. Financial ability of the family to complete the adoption will be considered, although it is the child, not the family, who is the ultimate member of a charitable class and recipient of a grant.

Applicant eligibility for grants is not subject to discrimination with regard to gender, race, creed or ethnic group. Applicants may not donate money toward their own adoption expenses with the intent to receive a tax deduction.

Grant monies for adoption expenses will only be paid after the family has a completed home study and has been approved by the FBF Committee.

Grant monies will be applied first to all Christian World Adoption agency fees/expenses. Grant monies for adoption-related expenses outside of CWA can be made once all CWA agency-related fees/expenses have been satisfied.

Christian World Foundation must comply with all IRS requirements. Therefore it is not possible to set up personal accounts for families with a guarantee that donations deposited are for their use. Christian World Foundation reserves the right to determine the use of all donations made to the FamilyBuilder Fund. All donations deposited to the FamilyBuilder Fund are neither refundable nor transferable, either to the donor or any FBF applicant.

If a qualified family has received an FBF grant in part or in full, and for whatever reason will not or cannot complete the adoption, it must be understood that all donations made to the FBF do not belong to them in any way. Christian World Foundation retains full control and determination of how donations are disbursed.

## **The Grant Process**

- The FBF Committee will meet as required to review each application submitted.
- The amount of each grant and the number of grants awarded depends on the funds available at the time of the FBF Committee meeting.
- CWF will contact all grant applicants to notify them of the Committee's determination.
- Funds will be held and disbursed as adoption-related expenses are incurred.

## **Submit Application**

Once you have completed all the documents required to submit your application, then please assemble them in the following order:

- 1. Petition Letter: a single page explanation of why you are requesting a FBF Grant**
- 2. FBF Application Form**
- 3. Financial Statement**

Return the items above to:

Christian World Foundation / FBF  
Attn: Robert Harding  
777 South Allen Road  
Flat Rock, NC 28731

## **Disclaimer**

The need for adoption assistance and the number of requests received by Christian World Foundation may exceed resources available at any given time. Consequently, neither Christian World Foundation, its officers, directors, agents nor employees can guarantee that all applicants will receive funding from the FamilyBuilder Fund. All grants awarded are at the sole discretion of the FBF Committee.

## FamilyBuilder Fund: Application

Please print. If you have any questions about the application, then please call 1-828-693-7007, x312

<b>Applicant Info</b>	
Date:	
First Name:	Last Name:
Applicant DOB:	Spouse's Name:
Address:	
City:	State: Zip:
Home Phone:	Cell Phone:
Email:	
Number of dependent children (include ages) living with you:	
Date your home study was completed:	
<b>Employment Info</b>	
Name of Employer:	
Position:	Supervisor:
Address:	
City:	State: Zip:
Work Phone:	Work Fax:
If your employer provides adoption benefits, please enter amount:	\$
<b>Church Info</b>	
Church Name:	
Sr. Pastor's Name:	
Address:	
City:	State: Zip:
Church Phone:	
Church Email:	Website:
If your church will provide financial assistance, please enter amount:	\$
<b>Adoption Info</b>	
Chosen adoptive birth country:	
Any special needs or considerations?	
CWA Case Manager:	
Personal financial gifts for adoption, please enter amount:	\$
Other adoption grant monies received and/or anticipated:	\$
Petition Letter: Please compose and attach a brief description of why you want to adopt and why you believe you need financial assistance.	

## FamilyBuilder Fund: Financial Statement

This form will aid CWF in determining your current financial status. Please print clearly.

Do you rent or own your home? Circle: Rent / Own

What is your *estimated* total adoption expense? \$ \_\_\_\_\_

<b>Applicant Name(s)</b>	
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Assets	Enter the value of items in the Amount column; combine amounts where necessary. DO NOT enter earned income (wages, salaries, etc) in this table.	Amount
Cash/Cash Equivalents (checking/savings/money market/CD's/etc.)		
House(s) value		
Investment Property		
Stocks/Bonds		
Insurance Policies (cash value)		
401K/IRA/Retirement (current cash values)		
Auto/s (Kelly Blue Book value)		
Boat/Sports Vehicle		
Other:		
Other:		
<b>Line A: Total Assets</b>		

Liabilities	Enter ANNUAL figures in the Amount column; combine amounts where necessary.	Amount
Mortgage/Rent (balance per last statement)		
Second Mortgage (balance per last statement)		
Credit Card/s (consolidated balance per last statement/s)		
Loans/Leases (remaining total balance due)		
Other:		
Other:		
<b>Line B: Total Liabilities</b>		

Net Worth	Assets–Liabilities=Net Worth. Enter amounts from above.	Amount
	<b>Line A: Total Assets</b>	+
	<b>Line B: Total Liabilities</b>	–
	<b>Net Worth (Subtract Line B from Line A):</b>	=

Continued >

## FamilyBuilder Fund: Financial Statement (continued)

Cash Flow	Income–Expenses=Cash Flow. Enter ANNUAL figures in Amount column.	
<b>Income</b>		<b>Amount</b>
Earned Income (gross wages, salaries, bonuses, etc)	+	
Investment Income (annual amount)	+	
<b>Total Income:</b>	<b>=</b>	
<b>Expenses</b>		<b>Amount</b>
Mortgage/Rent (annual)	–	
Deductions (social security, fed & state taxes, etc)	–	
Retirement Withholdings (401K/IRA, etc)	–	
Auto (gas/repairs)	–	
Food	–	
Utilities	–	
Insurance (auto/life)	–	
Health (dr/dental/medicines)	–	
Child/rens Education	–	
Childcare	–	
Clothing	–	
Boat/Sports Vehicle	–	
Investment Property	–	
Home Improvements	–	
Recreation	–	
Charity/Donations/Pledges	–	
Other (college loans/alimony)	–	
Other:	–	
<b>Total Income:</b>	<b>+</b>	
<b>Total Expenses:</b>	<b>–</b>	
<b>Net Cash Flow (Subtract Expenses from Income):</b>	<b>=</b>	

Signatures	
I/We understand that this application does not guarantee financial assistance from Christian World Foundation. Any intentional falsification of information on this application or any documents related to it will be grounds to decline your request for assistance and may adversely affect your ability to adopt.	
Applicant Signature:	
Print Name:	Date:
Applicant Signature:	
Print Name:	Date: